



Resource Development Director Job Announcement

Position Title:	Resource Development Director
Reports to:	Executive Director
Supervises:	Resource Development Department
Job Type:	Full Time
Status:	Exempt
Compensation:	\$80,000
Relocation Allowance:	None

Atlantic Street Center is a non profit, social service agency. Our mission is to help families and communities raise healthy, successful children and youth.

Position Responsibilities:

- Responsible for implementing major donor development strategies for a major gifts program.
- Responsible for the identification, cultivation, personal solicitation and stewardship of 75-100 actual and prospective major donors with a capability of over \$100,000 in the first year and will be responsible for meeting an individual fundraising goal of at least \$400,000-\$500,000 within the second year and grow to \$2 million annually within 3 years.
- Meet aggressive fund raising goals with specific timelines and results; to establish and maintain a Foundation Board.
- The identification, cultivation, solicitation and stewardship of 75-100 individual actual and prospective major donors per year.
- Work closely with Executive Director, Board of Directors and Resource Development Staff and key committees to implement strategies to meet annual fundraising goals for Atlantic Street Center.
- Provide comprehensive direction, leadership and support to the Resource Development Staff.

Position Requirements:

- B.A. or B.S. degree in Fund Raising, Business, Marketing, Communication or related field; advanced degree preferred. CFRE or ACFRE certification strongly desired.
- Minimum 5 years experience working in nonprofit development in a major gifts environment is required.
- Significant, demonstrable and successful experience performing personal solicitations of gifts in excess of \$5,000 is required.
- Expert level knowledge of The Raiser's Edge and MS Outlook and Office is required.

To apply: Qualified candidates should their submit resume and cover letter stating how you meet or exceed the qualifications via email to: jobs@atlanticstreetcenter.org. Resumes and cover letters mailed be mailed or faxed to:

Human Resources
Atlantic Street Center
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