



Make a positive impact. Volunteer!

*Atlantic Street Center 2008 Volunteer Opportunities*

**Atlantic Street Center, Main Location: 2103 S. Atlantic Street, Seattle, 98144**

**Hours of Operation: M-F (9:00am-5:00pm) unless otherwise specified.**

**Office Assistant to Executive Director:** Assist Executive Assistant in basic copying, mailing, collating, assembling packets and other light paperwork. (Tuesdays or Wednesdays, Flexible Hours)

**Resource Development Assistant:** Research prospective foundation and corporate grantors, data entry, filing and other administrative duties as needed. Assist with public relations and outreach. Skilled professionals, detail oriented individuals and persons interested in non-profit fundraising are welcome to apply. (Flexible Hours)

**Volunteer Programs Project Assistant:** Assist volunteer manager by researching possible volunteer resources, especially targeting minority populations, church and corporate prospects, and underdeveloped resources. Aid in preparing for mailings, filing, general clerical work, assist with scheduling prospective volunteers for orientation. Answer and track general volunteer inquiries from the community. (Flexible Hours)

**Atlantic Street Center, NewHolly Youth & Family Center: 7050 32<sup>nd</sup> Ave. S, Seattle, 98118**

**Office Hours: M-F (11:00am-6:00pm) unless otherwise specified.**

**Teen Tutoring Program:** Adult volunteer tutors needed to work one-to-one or with a small group of teens at New Holly Youth & Family Center's Drop In Teen Center. Tutors assist teens with homework assignments and establish positive relationships with youth. (Tues, 3:00-4:30pm)

**English Language Learners/Citizenship Class Assistant:** Students learning English and preparing to become Naturalized U.S. Citizens require one-to-one tutors to develop English writing, reading and comprehension skills. Volunteer tutors will work one-to-one with students through mock interviews and practice exams in a classroom setting. (Mondays & Wednesdays, 9:00am-12:00pm; Mondays –Thursdays 6:00pm – 8:30pm) Breaks on Community College schedule. 1.5 hours or more a week.

**Family Study Time Tutor:** Work with youth and/or adults on homework or other educational support in family-friendly setting. Support adults/parents studying English, preparing for driver's exam or taking college courses and/or support their children (all ages) with reading, homework or other academic tutoring.

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Teresa Everett, Volunteer Coordinator, at 206-329-2050 x124 or [teresae@atlanticstreet.org](mailto:teresae@atlanticstreet.org).**

Educational games, puzzles, maps, workbooks and other resources are available. Snacks provided.  
(Tuesdays & Thursdays, 6:00-7:30pm)

**Drop-In Teen Center Mentor:** Outgoing and energetic adults needed to assist staff with Drop-In Teen Center at Atlantic Street Center's New Holly campus. Prospective volunteers must be outgoing, flexible and comfortable engaging teens in unstructured environment. Assist with homework, play games, help out with staff organized activities, and build positive and caring relationships with neighborhood teens.  
(Mondays- Thursdays 3:30-6:00pm; Fridays, 4:30-8:30pm)

**Service Learning Mentor:** Assist youth with various service learning and community projects by chaperoning and assisting Atlantic Street Center staff with supervision, networking with local community organizations for service learning opportunities, and building positive rapport and relationship with youth.  
(On-Call; Flexible Hours)

**Social Skills Groups – Assistant Facilitator:** Aid staff leaders with social skills group for Atlantic Street Center youth participants who are building self-esteem, developing social skills, and strengthening group and peer relationships. Volunteers provide general supervision, contribute to program content, and develop and maintain relationships with youth.

**Boys Group (New Holly All Stars):** 9-12 yrs old - Mondays, 6:00-7:30pm

**G'z Group (girls group):** Mondays, 9-12yrs old - Mondays, 4:30-6:00pm

**Youth Workshop Instructors:** Individuals and groups that have special skills to share with youth in the areas of art, dance, music, poetry, writing or other subjects are welcome to collaborate with agency staff.  
(Flexible Hours)

**Sewing Program Instructor and/or Assistants:** Instruct or assist instructor and share your sewing skills with adults in the NewHolly community. (support current program Tuesdays and Fridays 10am-12pm or help us add a class!) Opportunities to offer sewing, quilting, knitting or crocheting workshops for youth and/or adults on a schedule that works for you and us. Most participants are just beginning to sew and are English Language Learners from East Africa and Southeast Asia.

**Children's Activities during Parent Meetings:** provide supervision for children's activities during monthly parent meetings and/or during life skills workshops. Schedule varies; usually Wednesday or Thursday evenings 6-8pm or Saturdays between 10am-1pm.

**School's Out Activities:** prepare and/or provide activities for kids ages 5-9 during school breaks; activities could be arts and crafts, cooking, money management, chess/checkers/mancala workshops, adventure activities or other fun activities.

**Atlantic Street Center, Rainier Beach Family Center: Please call for information about program location. Hours of Operation: M & F (9:00am – 5:00pm) ; T-Th (10:00am-8:30pm)**

**Homework Club Tutor:** Assist students with homework assignments and study skills. Tutors are matched with students (ages 8-17) in a community center setting. The first hour is dedicated to academic skills building and the last hour is committed to fun educational activities and games. You can help a child improve their academic performance and gain confidence in their skills by volunteering just 2 hours each week! (Mondays, 4:00-5:30pm & Wednesdays, 4:00-6:00pm)

**Childcare Development Assistant:** Childcare volunteers needed to assist staff in caring for kids whose parents are enrolled in Rainier Beach Family Center classes or programs. Assist Atlantic Street Center child development staff with curriculum, games, activities and general supervision once a week for 2 hour intervals. (Tuesdays & Thursdays, 6:30-8:30pm)

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**Youth Mentor:** Outgoing and energetic adults needed to mentor and assist staff with kids whose parents are enrolled in Rainier Beach Family Center classes or programs. Aid staff leaders with social skills group for Atlantic Street Center youth participants that are building self-esteem, developing social skills, and strengthening group and peer relationships. Individuals and groups that have special skills to share with youth in the arena of art, dance, music, poetry, writing or other subjects are welcome to collaborate with agency staff. Volunteers provide general supervision, contribute to program content, and develop and maintain relationships with youth. (Thursdays, 6:30-8:30pm)

**Bringing in Meals Program:** Individual or group of 2-4 individuals needed to provide, prepare and set-up buffet style community meal for participants in the Family Center's parenting classes. (Evenings)

**Computer instructor:** Teach adults basic, beginner level computer skills in a computer lab at the Rainier Beach Community Center. Books and materials are very basic. Computer classes could be held daytime or evening, once a week for two hours.

**Atlantic Street Center, Partnership with Thurgood Marshall Elementary: 2401 S. Irving Street, Seattle, WA 98144**

**One-to-One Tutor:** Provide individual aid and assistance to students requiring extra instruction and special one-to-one attention in all school subjects. (Monday-Friday, 9:30am-3:10pm)

**After-school Tutor:** Assist students in a structured after-school tutoring program with assigned daily homework. Build rapport and serve as a positive role model to elementary aged children. (Thursdays: Grades 3rd - 5th, 3:10-4:20pm).

**Instructors:** Individuals or Groups that have special skills to teach youth how to play chess and/or the piano. (Flexible schedule but preference is for Fridays, 1:00pm – 3:00pm)

**Volunteer Opportunities at Upcoming Special Events - Spring/Summer 2008**

**Date: Saturday, April 19, 2008 1:30 -3pm.**

**April Pools Day & Ice Cream Social**

*In collaboration with the Rainier Beach Community Center.* Kick off event to Spring/Summer and Summer water activities. Event will include information session on water safety skills, free swimming, raffle and prizes as well as an ice cream social. Volunteers needed to help with set-up, event support and clean-up.

**Date: Thursday, May 22, 2008 6-8pm**

**Atlantic Street Center Kids Recognition Night**

Volunteers needed to help with setup, serving food, and general cleanup at Atlantic Street Center's annual Kids Recognition Night. The event recognizes and honors youth participants in Atlantic Street Center programs who have made achievements within the last year.

**Date: Saturday, June 21, 2008**

**Ron McNair Camp-In at Pacific Science Center**

Adult chaperones are needed to supervise a small group of children (8-11 yrs old) for an overnight camp-in at the Pacific Science Center. Presented by Blacks in Science, the program is an educational journey

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through Pacific Science Center's hands-on exhibits. After a night of sleeping inside the Science Center, there will be an IMAX film, science demonstrations and a laser show. Male chaperones are particularly needed.

**Date: Thursday, June 19, 2008 6-8pm**

**Juneteenth Celebration**

This is an annual community event held to celebrate the day Texas received the emancipation proclamation to end slavery. Join staff as they set-up and take down tables and chairs, serve food, monitor kids on the jumper toys, lead children games, do face painting or register participants at the sign-in table.

**Date: July 7 – August 8, 2008**

**Summer Academy Program**

Summer Academy is Atlantic Street Center's 5-week summer academic enrichment program for K-7 students who are struggling in school. The following are the volunteer opportunities for this year's Summer Academy Program:

**One-to-One Learning Center Tutor:** Provide individual aid and assistance to students enrolled in five-week Summer Academy Program. (Monday-Friday, 9:00am-12:00pm)

**Afternoon Group Leader:** Lead a group of 15-18 students during afternoon enrichment activities. Encourage team work and learning through afternoon activities. Will be assisted by 1-3 other volunteers and staff. Responsible for delegating tasks and duties to other volunteers. (Monday-Friday; 12:00-3:30pm).

**Teaching Assistant:** Assist an elementary classroom teacher with various aspects of classroom management and student learning, working in collaboration with teacher and providing direct student support. (Monday-Friday; 8:30am-12:00pm).

**Youth Workshop Instructors:** Individuals and groups that have special skills to share with youth in the arena of art, dance, music, poetry, writing or other subjects are welcome to collaborate with agency staff. (Monday-Friday; Afternoons)

**Date: Saturday, July 13, 2008 11am – 4pm**

**Family Fun Fest**

Energetic and friendly volunteers are needed to help at Family Funfest 2008! The Funfest is a family friendly event with games, arts/crafts, performances, food and entertainment! Volunteers are needed to staff games, perform, staff craft-tables, serve food, photography, provide childcare, help with general setup and clean up. Volunteers receive Fun Fest T-Shirts and Appreciation gifts. Volunteers must be at least 18 years old. Performers can be under age 18, with an adult contact person.

**Date: Saturday, July 23, 2008**

**Back To School Bash**

The Rainier Beach Community Empowerment Coalition holds this celebration every year to bring the service providers and schools together to educate families about services and provide children with school backpacks filled with school supplies. Join staff as they set-up and take down tables and chairs, serve food, monitor kids on the jumper toys, lead children's games, do face painting or register participants at the sign-in table or hand out backpacks. We also need groups to stuff backpacks with school supplies a week before the event.

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